LINGKARAN TRANS KOTA HOLDINGS BERHAD
(Registration No. 199501006186 (335382-V))
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE

31st Annual General Meeting ("AGM")

Day & Date	:	Friday, 25 September 2026
Time	:	3.30 p.m.
Meeting Platform	:	Vistra Share Registry and IPO (MY) Portal ("Vistra SRMY Portal") at https://srmy.vistra.com

MODE OF MEETING

Lingkaran Trans Kota Holdings Berhad ("the Company") will conduct the 31st AGM on a fully virtual basis through live streaming and online remote voting via the Vistra Share Registry and IPO (MY) Portal ("Vistra SRMY Portal") provided by Tricor Investor & Issuing House Services Sdn Bhd ("Tricor") at https://srmy.vistra.com registered in Malaysia. An online meeting platform can be recognised as the meeting venue or place under Section 327(2) of the Companies Act 2016 provided that the online platform is located in Malaysia.

REMOTE PARTICIPATION AND VOTING FACILITIES ("RPV")

Shareholders are to attend, speak (in the form of real time submission of typed texts to the Board of Directors of the Company (Board)) and vote (collectively, "participate") remotely at the AGM of the Company using RPV provided by Tricor Investor & Issuing House Services Sdn Bhd ("Tricor") via its Vistra SRMY Portal at https://srmy.vistra.com.

Shareholders who appoint proxies to participate via RPV in the AGM of the Company must ensure that the duly executed Proxy Forms are deposited either by hardcopy or electronic means no later than **Wednesday, 23 September 2026 at 3.30 p.m.** in the following manner:

a. at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur or the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur; OR

b. lodge electronically via Vistra SRMY Portal at https://srmy.vistra.com. Please refer to the Administrative Guide for the procedures on electronic lodgement of proxy form.

Corporate representatives of corporate members must deposit their original certificate of appointment of corporate representative at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur or the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, no later than **Wednesday, 23 September 2026 at 3.30 p.m.** in order to participate via RPV in the AGM of the Company.

Attorneys appointed by power of attorney must deposit their power of attorney at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur or the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur, no later than **Wednesday, 23 September 2026 at 3.30 p.m.** in order to participate via RPV in the AGM of the Company.

A shareholder who has appointed a proxy or attorney or corporate representative to attend, participate, speak and vote at the AGM of the Company via RPV must request his/her proxy to register himself/herself for RPV at Tricor's Vistra SRMY Portal at https://srmy.vistra.com.

As the AGM of the Company is conducted virtually, members who are unable to participate in this AGM may appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

Shareholders/proxies/corporate representatives/attorneys who wish to participate in the AGM of the Company using the RPV are to follow the requirements and procedures as summarised below:

<table>
<tr><th></th><th>Procedure</th><th>Action
BEFORE THE DAY OF AGM</th></tr>
<tr><td>(a)</td><td>Register as a user with Vistra SRMY Portal</td><td>▪ Visit the website at https://srmy.vistra.com.
▪ Click "Register" and select "Individual Holder", then complete the New User Registration Form.
▪ For guidance, you may refer to the tutorial guide available on the homepage.
▪ Once registration is completed, you will receive an email notification to verify your registered email address.
▪ After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.
▪ Upon receiving the confirmation email, activate your account by creating a password.
▪ If you are an existing user with Vistra SRMY Portal or had registered with TIIH Online previously, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at Vistra SRMY Portal.</td></tr>
<tr><td>(b)</td><td>Submit your request</td><td>▪ Registration is open from 1 September 2026 until the day of the AGM on Friday, 25 September 2026. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the AGM to ascertain their eligibility to participate in the AGM using RPV.
▪ Log in with your user ID and password and select the corporate event: "LINGKARAN TRANS KOTA HOLDINGS BERHAD AGM 2026".
▪ Navigate to the three (3)-dots menu on the right side of the corporate event and choose "Registration".
▪ Read and agree to the Terms & Conditions and confirm the Declaration.
▪ Review your details and proceed to submit your registration. Refer to "Submission History" for registration record.
▪ Your registration will be verified against the Record of Depositors ("ROD") as at 17 September 2026.
▪ Once approved, you will receive an e-mail confirming your registration for remote participation together with details on RPV procedures.
▪ If your registration is not approved, you will also receive an e-mail notification.

(Note: Please allow sufficient time for approval as a new user of Vistra SRMY Portal as well as the registration for RPV in order for you to log into Vistra SRMY Portal and participate in the AGM remotely).</td></tr>
<tr><th></th><th>Procedure</th><th>Action
ON THE DAY OF AGM (Friday, 25 September 2026)</th></tr>
<tr><td>(c)</td><td>Log into Vistra SRMY Portal</td><td>Log in with your user ID and password for remote participation at the AGM at any time from 2.30 p.m. i.e. 1 hour before the commencement of the AGM at 3.30 p.m. on Friday, 25 September 2026.</td></tr>
<tr><td>(d)</td><td>Participate through Live Streaming</td><td>▪ Select the corporate event: " LINGKARAN TRANS KOTA HOLDINGS BERHAD AGM 2026" to engage in the proceedings of the AGM remotely.
▪ If you have any question for the Chairman/ Board, you may use the query box to transmit your question. The Chairman/ Board will try to respond to questions submitted by remote participants during the AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.
▪ Please note that the quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.</td></tr>
</table>

(e)	Online Remote Voting	▪ Voting session commences from **3.30 p.m. on Friday, 25 September 2026** until a time when the Chairman announces the end of the session. ▪ Indicate your votes for the resolutions that are tabled for voting. ▪ Confirm and submit your votes.

Note to users of the RPV:

(1) Should your application to join the meeting be approved, we will make available to you the rights to join the live streamed meeting and to vote remotely. Your login to Vistra SRMY Portal on the day of meeting will indicate your presence at the virtual meeting.
(2) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
(3) In the event you encounter any issues with logging-in, connection to the live streamed meeting or online voting, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@vistra.com for assistance.

ELECTRONIC LODGEMENT OF PROXY FORM

The procedures to lodge your Proxy Form electronically via Vistra SRMY Portal are summarised below:

	Procedure	**Action**
i.	**<u>Steps for Individual Members</u>**	
(a)	Register as a User with Vistra SRMY Portal	▪ Visit the website at https://srmy.vistra.com. ▪ Click "**Register**" and select "**Individual Holder**", then complete the New User Registration Form. ▪ For guidance, you may refer to the tutorial guide available on the homepage. ▪ Once registration is completed, you will receive an email notification to verify your registered email address. ▪ After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. ▪ Upon receiving the confirmation email, activate your account by creating a password. ▪ If you are an existing user with Vistra SRMY Portal or had registered with TIIH Online previously, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at Vistra SRMY Portal.
(b)	Proceed with submission of Form of Proxy	▪ After the release of the Notice of Meeting by the Company, login to Vistra SRMY Portal with your user name (i.e. email address) and password. ▪ Select the corporate event: "**LINGKARAN TRANS KOTA HOLDINGS BERHAD AGM 2026**". ▪ Navigate to the three (3)-dots menu at the end of the corporate event and choose "**SUBMISSION OF PROXY FORM**". ▪ Read and agree to the Terms & Conditions and confirm the Declaration. ▪ Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. ▪ Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint Chairman as your proxy. ▪ Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide your vote. ▪ Print Form of Proxy for your record.

	Procedure	Action
ii.	**Steps for Corporation or Institutional Members**	
(a)	Register as an User with Vistra SRMY Portal	▪ Visit the website at https://srmy.vistra.com. ▪ Click "**Register**" and select "**Representative of Corporate Holder**", then complete the New User Registration Form. ▪ Complete the registration form with your personal details and upload the required documents. ▪ Once registration is completed, you will receive an email notification to verify your registered email address. ▪ After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved. ▪ Upon receiving the confirmation email, activate your account by creating a password. *(Note: The representative of a corporation or institutional member must register as a user in accordance with the above steps before he/she can subscribe to this corporate member electronic proxy submission. Please contact the Poll Administrator, Tricor [refer to Enquiry section below] if you need clarifications on the user registration.)*
(b)	Proceed with submission of Form of Proxy	▪ Login to Vistra SRMY Portal at https://srmy.vistra.com with your email address and password. ▪ Select the corporate event: "**LINGKARAN TRANS KOTA HOLDINGS BERHAD AGM 2026**". ▪ Navigate to the icon ">" at the end of the corporate event. ▪ Read and agree to the Terms & Conditions and Declaration. ▪ Select the corporate holder's name. ▪ Proceed to download the submission file. ▪ Prepare the file for the appointment of proxies by inserting the required data. ▪ Proceed to upload the duly completed proxy appointment file. ▪ Select "**Confirm**" to complete your submission. ▪ Print the confirmation report of your submission for your record.

VOTING PROCEDURE

The voting at the AGM of the Company will be conducted by poll.

To facilitate the voting process, the Company has appointed Tricor as the Poll Administrator to conduct the poll by way of online remote voting and Coopers Professional Scrutineers Sdn Bhd as the Scrutineers to verify the poll results. (Please refer to "**Online Remote Voting**" under item (e) in the table above on the procedure for online remote voting).

Upon completion of the voting session for the AGM of the Company, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining a member who shall be entitled to attend the AGM of the Company, only the Company's members whose names appear in the Record of Depositors of the Company maintained by Bursa Malaysia Depository Sdn Bhd as at **17 September 2026** shall be entitled to attend the said meeting or appoint proxies to attend on their behalf.

The hardcopy Proxy Form duly completed and signed must be deposited at Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur or the drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8 Jalan Kerinchi, 59200 Kuala Lumpur no later than **Wednesday, 23 September 2026 at 3.30 p.m.** or not less than 48 hours before the time for holding the meeting or any adjournment thereof.

You may also submit the Proxy Form electronically via Vistra SRMY Portal at https://srmy.vistra.com no later than **Wednesday, 23 September 2026 at 3.30 p.m.** or not less than 48 hours before the time for holding the meeting or any adjournment thereof. Please refer to the **Electronic Lodgement of Proxy Form** above for further information on submission via Vistra SRMY Portal.

PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF THE COMPANY

Shareholders may submit questions for the Board of the Company in advance of the AGM via Vistra SRMY Portal at https://srmy.vistra.com by selecting "**e-Services**" to log in, pose questions and submit electronically no later than **Wednesday, 23 September 2026 at 3.30 p.m.** The Board will endeavour to answer the questions received at the AGM of the Company.

NO DOOR GIFT/FOOD VOUCHER

There will be NO e-vouchers, gifts or food vouchers for shareholders, proxies or representatives who participate in the AGM of the Company.

The Board of Lingkaran Trans Kota Holdings Berhad would like to thank all its shareholders for their kind co-operation and understanding on this matter.

NO RECORDING OR PHOTOGRAPHY

Unauthorised recording and photography are strictly prohibited at the AGM of the Company.

ENQUIRY

If you have any enquiry on the above, please contact the following officers during office hours from 9.00 a.m. to 5.30 p.m., Monday to Friday (except public holidays):

Tricor Investor & Issuing House Services Sdn Bhd

General Line	:	+603-2783 9299	
Fax Number	:	+603-2783 9222	
E-mail	:	is.enquiry@vistra.com	
Contact persons	:	Mr Harraz Iman	+603-2783 9242
		Mr Ali Iqram Haziq	+603-2783 9145
		Ms Vivien Khoh	+603-2783 9250